

# Testing the Microphone

**Step 1:** Check that microphone is plugged into laptop and that the Audacity program is open. Use the mouse to click on the red button to start recording:



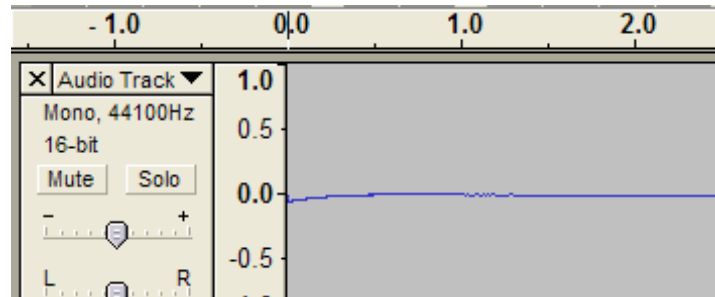
**Step 2:** Click on the yellow square button to stop recording:



**Step 3:** Unplug microphone. Click on the green arrow button to listen:



**Step 4:** If satisfied, click on the X to the left of the test recording to delete it:



**Step 5: BE SURE TO PLUG MICROPHONE BACK IN OR NOTHING WILL RECORD!!!!**